

**EMBASSY OF THE REPUBLIC OF
CAMEROON**

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ENTRY VISA TO CAMEROON

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I. WHO NEEDS A VISA TO TRAVEL TO CAMEROON?

Non-Cameroonian nationals residing in the United States or abroad are required to obtain a visa to travel to Cameroon. Naturalized United States citizens of Cameroonian origin must also obtain a visa to travel to Cameroon.

II. WHO CAN APPLY FOR A VISA AT THE EMBASSY OF CAMEROON IN WASHINGTON, D.C.?

The Embassy of the Republic of Cameroon in the United States (Washington D.C.) has territorial jurisdiction over the UNITED STATES of AMERICA, MEXICO, COSTA RICA, the COMMONWEALTH of the BAHAMAS.

Travelers who may request for an entry visa at this Embassy include nationals of the countries listed above and:

- U.S. permanent residents (green card holders), regardless of their citizenship,
- U.S. legal residents regardless of their citizenship: for example, non-U.S. citizens residing in the United States on an F-1 student visa, or J-1 exchange visitor status, or holders of H1B work visas, persons who are dependents under those categories, etc.

Non-U.S. citizens currently in the United States on a visitor's (B1 or B2) visa must be aware that they are not eligible to obtain a Cameroonian visa at the Embassy in Washington, D.C.

III. PROCESSING TIMES AND APPLICATION PROCEDURE

A. Processing Times

- The processing time **FOR ALL VISA APPLICATIONS** is approximately **SEVEN (7) BUSINESS DAYS, EXCEPT for Diplomatic and Courtesy visas (Diplomatic and Official Passports)**. Travelers should plan their trip accordingly and are advised to apply for visas early, as the Embassy will not be able to accommodate travelers who fail to submit their visa applications in time due to their lack of planning.
- The processing time **for Diplomatic and Courtesy visas (DIPLOMATIC AND OFFICIAL PASSPORTS ONLY)** is approximately **THREE (3) BUSINESS DAYS**. PLEASE NOTE THAT FOR THESE TRAVELERS, APPLICATIONS CAN BE SUBMITTED IN-PERSON ON A WALK-IN BASIS BETWEEN 09:30AM AND 12:00PM MONDAY THROUGH THURSDAY (NO APPOINTMENT REQUIRED), OR BY MAIL AS OUTLINED IN THE "APPLICATION PROCEDURE" SECTION BELOW.

B. Application Procedure

Visa applications may be submitted to the Embassy in Washington, D.C., **IN PERSON BY APPOINTMENT ONLY**, or **BY MAIL**.

(1) IN PERSON

To apply **IN PERSON**, applicants or their agents must first schedule an appointment (*see appointment scheduling procedure below*), then prepare a complete application file including an **Application Submission Sheet** (*download from the Embassy website, cut along the line, fill out both sides of the half-sheet and staple to the application file*). If applying for a group of travelers, each individual file must bear the application submission sheet. When submitting the application file, half of the application submission sheet will remain with the file, and the other will be given as a receipt to the applicant or their agent.

HOW TO SCHEDULE AN APPOINTMENT WITH THE CONSULAR SECTION

It is **PRIMORDIAL** and **MANDATORY FOR ALL APPLICANTS** to schedule an appointment with the Consular Section prior to coming to the Embassy. **Note that access will systematically be DENIED to any applicant who comes to the Embassy without an appointment.**

- 01. Scheduling an appointment:** To schedule an appointment, please call the appointment line: **(202) 286-0984**. An agent will assist you in selecting an appointment date and time from the open slots on the schedule. **Please specify the number of application files, and the names of the travelers** for whom you intend to submit said files.
- 02. Preparing for your appointment:** Carefully review the visa requirements in this document, to be fully prepared with complete documentation when you come to your appointment. **Note that failure to submit a complete application may result in the rejection of said application, and in your having to reschedule your appointment, which could induce significant delays in the processing of your request.**
- 03. Coming to your appointment:** On the day of your appointment and at the scheduled time, bring the complete file(s) to the Consular Section located at

**EMBASSY OF THE REPUBLIC OF CAMEROON
CONSULAR SECTION – SUITE 5M
3007 TILDEN STREET NW
WASHINGTON, DC 20008**

04. IMPORTANT NOTES:

- a. Each person coming to the Embassy in person to apply for a visa for themselves or for a third party must schedule an appointment with the Consular Section. In the case of minor applicants, a parent, a legal guardian, or an agent must contact the Consular Section to schedule an appointment for the minor.**
- b. To apply for a visa on behalf of a minor, the presence of a minor at the Embassy is not required.**
- c. In the case of families, only one person needs to contact the Consular Section to schedule the appointment for the whole family. When doing so, it will be required to indicate the number and the names of all persons coming to the appointment, whether they are submitting a visa application or not. *For example, if a minor is accompanied by his father who will not be submitting a visa application, when contacting the Consular Section to schedule an appointment, the father must give both names (his and the child's) – this is necessary to ensure that access will be granted to both the father and child.***
- d. Service/access will ONLY be granted to those persons whose names are registered when scheduling the appointment. Failure to register one's name when scheduling the appointment will result in denial of service/access.**

(2) BY MAIL

To apply **BY MAIL**, send the visa application (s) to the following address:

**EMBASSY OF THE REPUBLIC OF CAMEROON
CONSULAR SECTION – SUITE 5M
3007 TILDEN STREET NW
WASHINGTON, DC 20008**

For the shipping of their passport(s), applicants must provide a **prepaid return envelope** addressed from the Embassy (address above) to the applicant (indicate applicant's full name and address). They may use FedEx, UPS, or the United States Postal Service (USPS). All shipping costs must be covered by having the return costs paid upfront at a FedEx, UPS or USPS location, or an account/credit card number on the shipping label to charge for the service.

PLEASE BE ADVISED THAT THE CONSULAR SECTION WILL NOT START PROCESSING A VISA APPLICATION IF THERE IS NO PREPAID RETURN ENVELOPE THAT SATISFIES THE ABOVE REQUIREMENTS.

NOTES: Senders of dossiers by mail must take note of the following:

- Refer to FedEx, UPS, or USPS's websites, or visit one of their locations to get transit rates for return packages; the Consular Section does not have that information!
- Senders of dossiers must ensure that tracking numbers are available on the original package sent to the Embassy and on the return package, and must record those tracking numbers to enable themselves to monitor the progress of both shipping operations: It is not the Embassy's duty to provide return tracking numbers, whether by phone or by email, but rather the responsibility of the applicant to ensure that they retain this information in the first place.
- If tracking information indicates that a package has been delivered to the Embassy, the sender should rely on that tracking information and refrain from calling or emailing the Consular Section to verify the information.

IV. REQUIREMENTS FOR ENTRY VISAS

NOTE: Failure to submit a complete application file as per the requirements listed below, may result in the rejection of the visa application!

A. Adult Applicants

- 01. ORIGINAL PASSPORT with validity period of at least Six (6) months beyond the projected expiration date of the visa.**
- 02. TWO (02) visa application forms to be completed and signed by the applicant. Any file with only a single visa application form will be rejected!**
- 03. TWO (02) identical passport-size color photographs with white background that must be either glued or stapled to each of the two application forms.
Photo requirements:
 - Color Photos with plain white background and without areas of shadow – Size: 2 inches by 2 inches;
 - The head should be positioned directly facing the camera, with eyes open and looking at the camera;
 - NECK, CHIN, NOSE, FOREHEAD, BOTH EARS AND EYES MUST BE PERFECTLY VISIBLE;
 - Natural facial expression (the mouth must be closed, no smiling or frowning);
 - **Eyeglasses and head-covering accessories (hat, scarf, hairclip) are prohibited.**
 - The photo must reflect the real complexion of the applicant.**Note: Photos that are deemed unacceptable will be REJECTED!****
- 04. Copy of document from airline or travel agency (COPY OF FLIGHT TICKETS/RESERVATION) for the trip to Cameroon.**
- 05. Copy of the vaccination certificate showing proof of yellow fever immunization. DO NOT SEND THE ORIGINAL VACCINATION CERTIFICATE! The Consular Section will not be responsible for lost or missing vaccination certificates.**
- 06. For naturalized U.S. citizens born in Cameroon who are first time visa applicants, surrender the former Cameroonian passport.**

In case of a lost Cameroonian passport, provide a police report attesting to that fact.
If the Cameroonian passport was retained by U.S. Authorities (Immigration or other), provide an attestation from said Authorities confirming that fact.
- 07. For all prospective travelers who are not of Cameroonian origin: Recent bank statement OR legalized letter of invitation from the inviting party in Cameroon.**
- 08. Application Fee + Visa Fee: Tourism, Short Stay, and Transit visas: \$93.00 – Long Stay visa: \$184.00**

Please refer to the [Summary Table](#) for detailed fees according to the type and duration of the visa requested.

Applications submitted in person: fees can be paid in cash, money order or cashier's check.

Applications by mail: fees must be paid only in money order or cashier's check. **Do not send cash payments by mail!**

Money orders and cashier's checks must be made payable to "Embassy of Cameroon".

Notes:

 - (1) **Payments with personal or business checks, or credit cards are not accepted**, and will result in the rejected of the application file as a whole.
 - (2) The Embassy will not be responsible for refunding or completing fees of applications that are submitted with the incorrect fee (e.g. *Money Orders of an amount that is either lower or higher than the fees indicated above*); applicants are advised to submit their documentation with the exact fees.
- 09. Requirements specific to the purpose of travel to Cameroon: Go to [Section IV-C](#) below for additional requirements depending on the type of visa requested.**
- 10. Applicants submitting their request in person must prepare an "Application Submission Sheet", and those submitting their request by mail must follow the guidelines in Section "[III-B APPLICATION PROCEDURE](#)".**

11. Eligible non-U.S. citizens (as defined in Section “II – WHO CAN APPLY FOR A VISA FROM THE EMBASSY OF CAMEROON IN WASHINGTON, D.C.?”) are required to submit the following documents:

- For permanent residents in the United States: a **COPY** of the green card;
- For applicants whose case is awaiting a final decision, or about to start: provide any set of documents justifying that a procedure of adjustment of status is in progress or about to start;
- International students (F-1 visa): **COPY of the most recent form I-20**, and letter from the International Students Office of the school **confirming a current enrollment under the F-1 status**;
- Exchange visitors (J1): **COPY of current form DS-2019**;
- For other cases: provide a copy of any available/relevant immigration documents.

B. Applicants Under 18 Years Old (Minors)

- 01. ORIGINAL PASSPORT** with validity period of at least Six (6) months beyond the projected expiration date of the visa.
- 02. TWO (02) visa application forms** to be completed and signed by a parent or a legal guardian of the minor applicant. **Any file with only a single visa application form will be rejected!**
- 03. TWO (02) identical passport-size color photographs with white background** that must be either glued or stapled to each of the two application forms.

Photo requirements:

- Color Photos with plain white background and without areas of shadow – Size: 2 inches by 2 inches;
- The head should be positioned directly facing the camera, with eyes open and looking at the camera;
- NECK, CHIN, NOSE, FOREHEAD, BOTH EARS AND EYES MUST BE PERFECTLY VISIBLE;
- Natural facial expression (the mouth must be closed, no smiling or frowning);
- **Eyeglasses and head-covering accessories (hat, scarf, hairclip) are prohibited.**
- The photo must reflect the real complexion of the applicant.

Note: Photos that are deemed unacceptable will be REJECTED!

- 04. Copy of document from airline or travel agency (COPY OF FLIGHT TICKETS/RESERVATION)** for the trip to Cameroon.
- 05. For infants aged one (1) year and older, copy of the vaccination certificate showing proof of yellow fever immunization. DO NOT SEND THE ORIGINAL VACCINATION CERTIFICATE!** The Consular Section will not be responsible for lost or missing vaccination certificates.
- 06. Copy of the minor applicant’s birth certificate.**
- 07. Notarized letter of support jointly signed by both parents/legal guardians** agreeing with the trip and specifying who will be traveling with the child; if only the mother’s name appears on the birth certificate, only her may submit this document.
- 08. For parents or legal guardians, copies of valid identification document** (identification card, passport or other) and **proof of residency status in the United States** (most recent U.S. visa, green card, I-20 form for students...).

Note: Minors traveling to Cameroon:

- Legal guardians (*who are not the birth parents*) submitting a minor’s visa application file must provide **photocopies of official documents assigning guardianship to them.**
- **Parents/legal guardians NOT physically present in the United States:**
 - (a) Parent(s)/legal guardian(s) who are in Cameroon must provide a legalized letter of authorization to obtain a Cameroonian visa for the child and travel to Cameroon with whomever is authorized to travel with the child; the letter should be legalized by Cameroonian Immigration, Police or competent Administrative Authorities and copies of the parents/legal guardians Cameroonian passports or national identity cards;
 - (b) Parent(s)/legal guardian(s) neither in the United States nor in Cameroon must provide authorization letter(s) and passport copies that are legalized at the nearest Cameroonian Embassy or Consulate.

- 09. For naturalized U.S. citizens born in Cameroon who are first time visa applicants, surrender the former Cameroonian passport.**

In case of a lost Cameroonian passport, provide a police report attesting to that fact.

If the Cameroonian passport was retained by U.S. Authorities (Immigration or other), provide an attestation from said Authorities confirming that fact.

- 10. For all prospective travelers who are not of Cameroonian origin: Recent bank statement from a sponsor, parent or legal guardian of the minor applicant OR legalized letter of invitation from the inviting party in Cameroon.**

- 11. Application Fee + Visa Fee:** Tourism, Short Stay, and Transit visas: \$93.00 – Long Stay visa: \$184.00

Please refer to the [Summary Table](#) for detailed fees according to the type and duration of the visa requested.

Applications submitted in person: fees can be paid in cash, money order or cashier’s check.

Applications by mail: fees must be paid only in money order or cashier's check. **Do not send cash payments by mail!**
Money orders and cashier's checks must be made payable to "Embassy of Cameroon".

Notes: (1) **Payments with personal or business checks, or credit cards are not accepted**, and will result in the rejected of the application file as a whole.
(2) The Embassy will not be responsible for refunding or completing fees of applications that are submitted with the incorrect fee (e.g. *Money Orders of an amount that is either lower or higher than the fees indicated above*); applicants are advised to submit their documentation with the exact fees.

12. Requirements specific to the purpose of travel to Cameroon: Go to [Section IV-C](#) below for additional requirements depending on the type of visa requested.
13. Applicants submitting their request in person must prepare an "**Application Submission Sheet**", and those submitting their request by mail must follow the guidelines in Section "[III-B APPLICATION PROCEDURE](#)".
14. **Eligible non-U.S. citizens** (as defined in Section "II – WHO CAN APPLY FOR A VISA FROM THE EMBASSY OF CAMEROON IN WASHINGTON, D.C.?") are required to submit the following documents:
 - For permanent residents in the United States: a **COPY** of the green card;
 - For applicants whose case is awaiting a final decision, or about to start: provide any set of documents justifying that a procedure of adjustment of status is in progress or about to start;
 - International students (F-1 visa): **COPY of the most recent form I-20**, and letter from the International Students Office of the school **confirming a current enrollment under the F-1 student status**;
 - Exchange visitors (J1): **COPY of current form DS-2019**;
 - For other cases: provide a copy of any available/relevant immigration documents.

C. Additional Requirements As Related To Type Of Visa Requested

- **TOURISM:**

- (1) Copy of document(s) from airline or travel agency confirming the trip itinerary to and from Cameroon.
- (2) Recent bank statement from prospective traveler or proof of sufficient resources during the stay in Cameroon.

- **SHORT STAY:**

- (1) Copy of document(s) from airline or travel agency confirming the trip itinerary to and from Cameroon, for a stay of less than **Three (3) months**.
- (2) For the following categories of travelers, documents needed are listed below:

Visitors: Justification of the purpose of the visit and evidence of the **means** and **conditions** of subsistence for the expected duration of stay in Cameroon. **ONE or MORE** of the following items may be requested by the Embassy:

- Legalized letter of invitation from the inviting party, or invitation to an event organized on the National territory
- Bank statement / proof of sufficient resources to be used during the stay in Cameroon
- Proof that a hotel reservation, valid for the expected duration of stay (**Three (3) months or less**), has been made
- Certificate of Accommodation (**valid for Three (3) months or less**) issued by the inviting party, and undersigned by territorially competent Administrative, Immigration or Police Authorities
- Legalized acceptance letter for an internship program for interns, or legalized confirmation letter for a volunteering opportunity in Cameroon for volunteers, not to exceed a period of **Three (3) months** in both cases
- Proof of marital or parental relationship respectively for a spouse or a child of a Cameroonian citizen, or a U.S. citizen of Cameroonian origin (examples: copy of marriage license or birth certificate, copy of spouse or parent's passport or birth certificate, any combination of documents permitting to establish the relationship)

Notes regarding U.S. citizens of Cameroonian origin:

U.S. citizens **born in Cameroon or of Cameroonian origin applying for a SHORT STAY visa** **DO NOT NEED** to provide a justification of the purpose of the visit, or evidence of the means and conditions of subsistence during their stay in Cameroon, **BUT THEY DO NEED** to submit documentation confirming the trip itinerary to and from Cameroon, for a period not exceeding Three (3) months.

Travelers on business: **ONE or MORE** of the following items may be requested by the Embassy:

- Company letter guaranteeing financial and legal responsibilities for the traveler for the duration of stay (**Three (3) months or less**) in Cameroon

- Legalized letter of introduction from thoroughly identified business partner(s) in Cameroon, undersigned by Immigration or Police Authorities
- Business contract between traveler(s) and partner(s) in Cameroon, undersigned by Administrative or Immigration Authorities
- An authorization, when required, issued by competent Authorities to practice a liberal profession or to promote farming, pastoral, industrial, commercial, artisanal, or other activities

Students: The following items may be requested by the Embassy:

- Letter from the student's American school acknowledging the student's trip to Cameroon
- Acceptation letter or admission certificate issued by school officials in Cameroon
- Bank statement or letter from the student or the student sponsor's bank confirming that sufficient resources are available to be used by the student during his/her stay in Cameroon

• **LONG STAY:**

(1) Copy of document(s) from airline or travel agency confirming that a ticket is available or that a flight reservation has been made for the trip to Cameroon.

(2) For the following categories of travelers, documents needed are listed below:

Visitors: Justification of the purpose of the visit and evidence of the **means** and **conditions** of subsistence for the expected duration of stay in Cameroon. **ONE or MORE** of the following items may be requested by the Embassy:

- Legalized letter of invitation from the inviting party, or invitation to an event organized on the National territory; the **exact duration of stay (above Three (3) months)** should be explicitly mentioned in the letter
- Bank statement / proof of sufficient resources to be used during the stay in Cameroon
- Certificate of Accommodation (**valid for a period above Three (3) months**) issued by the inviting party, and undersigned by territorially competent Administrative, Immigration or Police Authorities
- Legalized acceptance letter for an internship program for interns, or Legalized confirmation letter for a volunteering opportunity in Cameroon for volunteers, for a period **exceeding Three (3) months** in both cases; the **exact duration of stay** should be explicitly mentioned on the acceptance or confirmation letters
- Proof of marital or parental relationship respectively for a spouse or a child of a Cameroonian citizen, or a U.S. citizen of Cameroonian origin (examples: copy of marriage license or birth certificate, copy of spouse or parent's passport or birth certificate, any combination of documents permitting to establish the relationship)

Note regarding U.S. citizens of Cameroonian origin:

U.S. citizens **born in Cameroon or of Cameroonian origin applying for a LONG STAY visa** **MUST COMPLY** with the requirements set out above for visitors who request a LONG STAY visa.

Travelers on business: **ONE or MORE** of the following items may be requested by the Embassy:

- Company letter guaranteeing financial and legal responsibilities for the traveler for the duration of stay in Cameroon; the **exact duration of stay** should be explicitly mentioned on the company letter
- Warranty of repatriation
- Legalized letter of introduction from thoroughly identified business partner(s) in Cameroon, undersigned by Immigration or Police Authorities
- Business contract between traveler(s) and partner(s) in Cameroon, undersigned by Administrative or Immigration Authorities
- An employment contract duly legalized by the Minister of Labor and Social Security in Cameroon, for any person intending to engage in a salaried activity
- An authorization, when required, issued by competent Authorities to practice a liberal profession or to promote farming, pastoral, industrial, commercial, artisanal, or other activities

Students: The following items may be requested by the Embassy:

- Letter from the student's American school acknowledging the student's trip to Cameroon
- Acceptation letter or admission certificate issued by school officials in Cameroon
- Bank statement or letter from the student or the student sponsor's bank confirming that sufficient resources are available to be used by the student during his/her stay in Cameroon

• **TRANSIT:**

Travelers transiting through Cameroon must provide the following:

(1) Copy of document(s) from airline or travel agency confirming that a ticket for continuing the trip to the intended destination is available.

(2) The visa from the country of destination must be obtained prior to submitting a Transit visa request at the Embassy of Cameroon in Washington, D.C.

- **COURTESY and DIPLOMATIC:**

One or more of the following may be needed:

Diplomatic Note / Note Verbale, official request from Government, International or Governmental Organization, Warrant for mission or mission order, as applicable.

D. Table: Types Of Visas And Fees

The table below shows the types of visas issued by the Embassy of the Republic of Cameroon in Washington, D.C., and the associated fees:

VISA TYPE	FEES			VISA DURATION	REMARK
	Application Fee	Visa Fee	TOTAL		
Tourism	\$2.00	\$91.00	\$93.00	One (1) day to Thirty (30) days	For tourists
Short Stay	\$2.00	\$91.00	\$93.00	One (1) day to Three (3) months	For visitors* (including private visitors, interns, volunteers), travelers on business, and students
Long Stay	\$2.00	\$182.00	\$184.00	Three (3) months to Six (6) months	
Transit	\$2.00	\$91.00	\$93.00	One (1) day to Five (5) days	For travelers transiting through Cameroon to another destination
Courtesy and Diplomatic	NO FEE			Depends on the nature of the assignment	For diplomats, government officials and members of international organizations bearing Laissez-Passer, diplomatic or official passports

* Included in the “Visitors” category of travelers are U.S. citizens born in Cameroon or of Cameroonian origin

V. NUMBER OF ENTRIES AND VISA VALIDITY

- (1) **Visa Validity:** The following applies with regards to the Cameroonian visa:
 - Once any visa is issued by the Embassy of Cameroon in Washington, D.C., its recipient must enter Cameroon within **ninety (90) days** of the date of issuance; a granted visa will be valid for the duration (up to 30 days, 3 months, or 6 months) printed on the traveler’s passport **as of the date of entry in Cameroon**.
 - A visa becomes void if it has not been used within 90 days. Travelers finding themselves with a void visa and desiring to travel to Cameroon must submit a new visa application file, including all required documents.
- (2) **SINGLE vs. MULTIPLE ENTRIES:** Travelers may request SINGLE-entry or MULTIPLE-entry visas. With MULTIPLE-entry visas, a traveler can re-enter Cameroon multiple times during the validity of the visa. Note that the number of entries (single or multiple) will be granted **as deemed appropriate** by the Embassy of the Republic of Cameroon.

VI. IMPORTANT GENERAL INFORMATION

01. For all categories of visa applications, the Consular Section at the Embassy of Cameroon in Washington, D.C., will request any additional documentation or information deemed necessary for the completion of the visa process.
02. Visa applicants must be mindful of the fact that producing all the documents required when applying for a visa DOES NOT GUARANTEE that a visa will be granted. Ultimately, the decision to grant or deny a visa request is the sole competency of the Embassy of the Republic of Cameroon.
03. Visa Application forms and Application Submission Sheets can be downloaded from the Consular Services page on the Embassy website: www.cameroonembassyusa.org
04. For any questions related to the visa application process or requirements, please call **(202) 265-8790 Ext. 113 or Ext. 303**, or send an email to cs@cameroonembassyusa.org. The title of your email should give an idea about the problem/issue/question that you would like the Consular Section to address. You may expect a response within 2 to 3 business days, or longer depending on the volume of emails that the Consular Section must respond to.